



St. Helena-Incarnation Catholic School, IMS

For Office Use Only:
Completed Clearances ____

Application for Volunteers

Volunteers are an essential part of creating and sustaining an effective learning environment that enriches education and provides a safe environment for our students. If you are interested in chaperoning field trips, participating in school activities, etc., please fill out this application and complete the necessary clearances. Thank you.

Names of related students **Class** **Relationship**

Last Name _____ **First Name** _____

Address

Email Address _____

Primary Phone _____ **Alternate Phone** _____

Preferred Assignment

- Breakfast Help Basketball Field Trips
- Lunch Help Track School Events and Planning
- Arrival/Dismissal Translating (Cambodian, Vietnamese, Spanish) No Preference/ Other

Indicate Days and Times you are available to volunteer

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning					
Afternoon					

If you are volunteering for a specific occasion/event, please note the event(s) name/date here:

IMPORTANT NOTE: All applicants MUST complete the necessary clearances in order to volunteer. Instructions are available.



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Agreements

Please read the following statements and sign below.

1. I understand that St. Helena-Incarnation School reserves the right to reject any volunteer applicant with or without cause
2. I agree to observe the St. Helena-Incarnation policies, rules, and procedures.
3. I have received and read the Parent Volunteer Handbook, and agree to its regulations.
4. I understand that volunteers will serve under the direct or limited supervision of a St. Helena-Incarnation administrator or teacher.
5. I understand that I must complete the required clearances in order to volunteer at St. Helena-Incarnation School, and that I may be required at any time to submit additional background checks.
6. I understand that principals, or their designees, may limit my volunteer activity or may dismiss me from volunteer services without providing a reason for denial or dismissal.
7. I hereby release all of the above stated entities and their agents from any and all liability in connection with investing or evaluating my application.
8. I have read and understood the above stated information within this release and am agreeing of my own free will.

Signature _____ Date _____

Please see reverse side